

RISK ASSESSMENT

Location/Premises/School: Sully Primary School Critical Keyworker Childcare Provision	Date: 05/01/21
Completed by: Andrea Waddington	Review date:
<p>Activity/Description/Area: This risk assessment sets out the potential hazards and measures in place to minimise the risk for vulnerable pupils and the pupils of critical key workers attending school during the period of school closure (initially until 18/01/21).</p> <p>This risk assessment takes into account the following Welsh Government operational guidance https://gov.wales/keep-education-safe-operational-guidance-schools-and-settings-covid-19</p> <p>Summary of school organisation School will operate using by keeping children in small contact groups</p> <ol style="list-style-type: none"> 1. Nursery/Reception (situated in Reception Classroom Area) 2. Year 1 and Year 2 (situated in Year 1/2 Classroom Area) 3. Year 3 and Year 4 (Situated in Year 3 Classroom Area) 4. Year 5 and Year 6 (Situated in Year 5/6 Classroom/Project Area) <p>NB. If pupils numbers rise pupils will be placed into Year Groups and finally Class Groups.</p>	

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by whom	Action by when	Date action completed
Spread of Coronavirus	Staff and pupils Not following national guidance	<ul style="list-style-type: none"> • Following national Public Health guidance at all times. • Information provided to staff, posters erected in school, signage etc. • Anyone unwell with symptoms of COVID-19 or living with someone who does, to stay at home: New continuous cough High temperature Loss of/change in taste or smell. 				Ongoing

		<ul style="list-style-type: none"> ● No staff/pupil to attend school if they: <ul style="list-style-type: none"> - Feel unwell, have any of the above symptoms or have tested positive to COVID-19 in the last 10 days; - Live in a household with someone who has symptoms of COVID-19 or has tested positive for COVID-19 in the last 10 days. ● Robust hand washing systems in place including washing hands: <ul style="list-style-type: none"> - on arrival or when leaving school - before and after eating - before and after leaving the toilet areas - before and after leaving the school building - before and after handling equipment - before and after physical exercise - after coughing, sneezing or blowing their nose. ● Effective ventilation systems in place including opening windows and doors wherever possible. ● Increased cleaning arrangements in place. ● Active engagement with Test, Trace, Protect ● Reducing contacts between adults and maximising distance between those in school wherever possible and minimise potential for contamination. ● Procedures are in place for any pupil displaying COVID-19 symptoms while in school including: <ul style="list-style-type: none"> - removal to isolation room; - calling parents/carers immediately to collect the child; - staff use of full PPE when dealing with the child; - increased cleaning of areas used by the child. 				
Prevention of Coronavirus	Staff and pupils	<ul style="list-style-type: none"> ● Regular communication with staff and parents in relation to updates to policies and procedures. ● Pupils to enter school via the main entrance. ● Parents not to enter school buildings. 				

		<ul style="list-style-type: none"> ● Staff available at the main entrance to welcome pupils and take straight to dedicated classroom. ● Hand sanitiser available at the main entrance for pupils to use before entering the school site. ● Signage in place to remind families to maintain 2m social distancing when dropping off and collecting pupils. ● Minimising contact between pupils while in school by: <ul style="list-style-type: none"> - Allocating desks to KS2 pupils; - Allocating ICT devices to pupils at the start of each day; - Ensuring Foundation Phase pupils work in as small a group as is possible; - Keeping pupils in separate contact groups (N/R, 1/2 , 3 / 4, 5 / 6); - Minimizing movement around the school; - Keeping contact groups separate during lunch times. ● Increased hand washing procedures in place for pupils as outlined above. ● Good ventilation systems in place as outlined above. ● Enhanced cleaning procedures in place both during the day and when pupils have left the school site. ● Staff will wear appropriate PPE as follows: <ul style="list-style-type: none"> - Face coverings should be worn when moving around the school and when using communal areas (at a minimum); - Full PPE (face covering, gloves and apron) should be worn when dealing with first aid, personal care and pupils with coronavirus symptoms. ● Adaptations will be made within classrooms or shared spaces including: <ul style="list-style-type: none"> - removing soft furnishings from classrooms; - desks spaced out; - minimal face-to-face learning areas; - unnecessary furniture removed; - increased cleaning of any shared resources; - minimise face-to-face contact between staff and pupils; - hand sanitisers available within all learning spaces; 				
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		- pedal bins available to dispose of used tissues without the need to touch bin lids etc.				
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