

Sully Primary School
Ysgol Gynradd Sili



**GOVERNING BODY ANNUAL
REPORT to PARENTS**

2018 - 2019

Our Values Statement

At Sully Primary School we endeavour to:

- To teach an exciting curriculum that inspires and motivates all our pupils and staff.
- Ensure all pupils reach their full potential and develop a love of learning.
- Ensure our school motto 'Together Everyone Achieves More' is at the heart of our approach to teaching and learning.
- Use our resources to enable each pupil to achieve success.
- Ensure each and every pupil receives the best possible education.

At Sully Primary School we believe:

- Education is a partnership between pupils, teachers and parents/carers.
- Children achieve more when schools and parents work together.
- Parents play a vital role in fostering good behaviour and attitudes towards learning.
- The paramount aim of Sully Primary School is to develop that partnership in such a way that every child receives the best possible education.

Staff work collaboratively with all stakeholders to ensure the school's vision and values are successfully promoted in order to support an enthusiastic and progressive attitude to teaching and learning.

SULLY PRIMARY SCHOOL GOVERNORS' REPORT TO PARENTS
NAMES AND ADDRESSES OF GB CHAIR AND CLERK

Chair: Mrs Edwina Gill
C/O Sully Primary School
Sully
Penarth
Vale of Glamorgan
CF64 5SU
Tel: 02920 530377

Clerk: Mrs Caroline Rees-Williams
C/O Sully Primary School
Sully
Penarth
Vale of Glamorgan
CF64 5SU
Tel: 02920 530377

**Composition of the Governing Body
2017-2018**

Chair: Mrs Edwina Gill

Clerk: Mrs Caroline Rees-Williams

Mr S. Williams	Headteacher	(ex officio)
Mrs A. Waddington	Teacher Representative	03-09-21
Miss K. Martin	Teacher Representative	01-09-20
Mrs L. Barlow	Non-teaching staff Representative	25-02-19
Mrs C. Hooper	Local Authority Appointee	09-03-19
Mrs E. Gill (Chair)	Community	27-09-19
Cllr Mr R. Penrose	Local Authority Appointee	15-10-20
Mr W. Ellis	Local Authority Appointee	03-11-18
Mrs V. Judd	Parent Representative	15-12-19
Mrs V. Evans	Parent Representative	16-09-22
Mrs A. Johns	Parent Representative	03-02-19
Mrs C. Venn	Parent Representative	01-03-22
Mrs C. Chamberlain	Parent Representative	21-09-20
Mr J. Baker	Parent Representative	16-09-22
Mrs F. Riggs	Community Representative	16-01-19
Mrs J. Bispham	Community Representative	01-09-19
Mr M. Hobrough	Community Representative	13-03-22
Ms J. Parkes	Local Authority Representative	14-03-20
Mr S. Oaten	Minor Authority Representative	25-06-22

Mrs Edwina Gill and Mrs Caroline Rees-Williams can be contacted via the school.

Governing Body Function

The Governing Body of the school is essential to the school's continued success. Governors work together with the Headteacher and staff to:

- agree the aims and values of the school
- make decisions on the school's budget and approve school improvement plans
- ensure the National Curriculum is taught
- monitor and review the school's progress
- ensure individual pupils' needs are met, including special needs
- interview and recruit staff
- provide information about the school for parents
- produce action plans following school inspections
- establish and maintain positive links with the local community

Full Governing Body Meetings

The full governing body met regularly during the year – twice per term. Each meeting considered the Head Teacher's report of school improvement initiatives, and activities. A number of school policies were reviewed throughout the year. Governors are able to view all policies on the Hwb platform. Some policies e.g. Equal Opportunities and Health and Safety are available to view on the school's website. A timetable of governor visits to the school has taken place in order for governors to experience the school running on a day-to-day basis.

Staffing Sub-committee Meetings were held half termly to consider staffing issues. Matters regarding contracts and working hours were discussed and agreed as deemed fit.

Financial and General Purposes Sub-Committee Meetings were held half termly when budgets were agreed, budget reports monitored and interim financial reports considered. Despite the reducing budget allocated to the school, financial management has been rigorous allowing the school to continue effectively.

Curriculum Sub-Committee Meetings were held half termly to consider revisions to school aims, policy documents and schemes of work. This included our strategic approach towards adopting successful futures and the new curriculum.

Minutes of Governing Body meetings are available at the school.

No governor claimed travelling or subsistence expenses.

SULLY PRIMARY SCHOOL GOVERNORS' REPORT TO PARENTS
STAFF STRUCTURE 2018-19

Mr Steven Williams-	Headteacher
Mrs Andrea Waddington–	Deputy Headteacher
Mrs Rachel Western	Nursery Teacher
Miss Doireann Gilmore	Main Scale. Reception Teacher
Miss Shelley Harries	TLR. Leader of teaching and learning in the Foundation Phase. Reception/Year 1 Teacher
Ms Sian Reynolds (P/T) / Mrs Amanda Best (P/T)	Main Scale. Year 1 Teachers
Mrs Claire Heaton	Main Scale. Year 2/1 Teacher
Mr David Jarvis	Main Scale. Year 2 Teacher
Mrs Helen Boyle	Min Scale. Year 3 Teacher
Mrs Laura Sheldon / Mrs Alison Morgan	TLR. L. Sheldon - ALNco. Main Scale. Year 3 Teacher. A. Morgan - Main Scale Year 3 Teacher
Miss Cerian Price & Mrs Laura Sheldon	C. Price - Main Scale. Year 4 Teacher
Mrs Claire Williams & Mrs Andrea Waddington	TLR. Main Scale. Year 4 Teacher.
Mrs Melissa Parry	TLR. Main Scale. Year 5 Teacher.
Mr Justin Blasizza	Main Scale. Year 5 Teacher.
Mrs Karen Martin	TLR. Leader of teaching and learning in Key Stage 2. Year 6 Teacher.
Mrs Carolyn Munro-Morris	Main Scale. Year 6 Teacher.
LSA Staff and Organisation	
Linda Romans	Foundation Phase / First Aid Coordinator
Caroline Rees-Williams	Nursery / Clerk to governors
Liz Williams	Foundation Phase
Nicola Thomas	Foundation Phase
Elaine Rodwell	Foundation Phase
Sarah Evans	Foundation Phase
Rachel Basar	Foundation Phase
Sue Chinneck	(HLTA) Key Stage 2 & FPh / PPA
Kim Bridge	Foundation Phase
Louise Barlow	(HLTA) Key Stage 2 / PPA

SULLY PRIMARY SCHOOL GOVERNORS' REPORT TO PARENTS

Lorraine Woods	Pupil Support Officer
Vicky Frankland	ALNCo Assistant
Mrs Paula Davies	Office Manager
Mrs Alison Game	Office Administrator
Mr Colin Starling	Site Manager

Session Times

(Contact time per week excludes registration, assembly time, break time and lunchtime)

	Foundation Phase	Key Stage 2
Session Times	8.55 am - 3.20 pm (3:30pm Nursery)	8.55 am - 3.20 pm
Contact Times	21 hours	23.5 hours

Music: visiting teachers provide specialist woodwind, brass, guitar and harp tuition.

ALN: advisory staff, from Vale of Glamorgan Additional Educational Needs and Inclusion, provides regular advice for staff.

Other Services

School Meals: the Vale of Glamorgan Catering Department provide the school meals service. Funding for school meals comes from the Council's General Schools' Budget and the Council decides on the price of school meals. Mrs Janet Marshall is the School Cook. The school kitchen has a 5 star hygiene rating.

We have a Free Breakfast Club, which is offered to all parents on a first come first served basis.

The Vale of Glamorgan Council supply Contract Cleaners for cleaning the school. JDW contractors maintain the School Grounds on a contract basis. These contracts are paid for from the individual school budget.

ACADEMIC YEAR 2018/2019

Nurs	Rec	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Total
								409
61								
	50							
		47	51					
				49	50			
						51	50	

SULLY PRIMARY SCHOOL GOVERNORS' REPORT TO PARENTS
Message from the Chair of the Governing Body 2018 – 2019

Sully Primary School had yet another successful year in 2018-2019. Severe financial restrictions were of great concern but despite this, the school was again deemed to be in the Green category. Recognition should be given to Mr Williams and Mrs Waddington and all the staff for all their endeavours.

Throughout the academic year, the staff have, been introducing the new curriculum alongside the existing framework so the school will be in full readiness for its implementation. This has meant the staff workload has increased considerably but nonetheless the standards within the school remain very high.

Once again the PTA has been extremely supportive and have raised a considerable amount of money for the school. This money enables all pupils to have richer experiences throughout their time within Sully Primary.

2018-2019 also saw Sully Primary School continue as a Hwb school for modern foreign languages and Welsh as a second language which provided extra funding for the school. We continued to maintain our continually high standards of using Welsh in everyday interaction throughout the school. Key stage 2 pupils winning the Cwiz Dwlw Darllen competition for Welsh reading demonstrated this.

We still hold the British Council International School Award and are again proudly flying their flag and continue to promote International Studies within our curriculum.

We would not be able to continue as such a successful school without the support and backing of parents and carers. Again throughout the academic year that partnership has shone through and we hope that together we can go forward to give our children the school they deserve.

However excellence does not stand still and there is still a lot of work to be done. Our attendance target was again not reached. May I urge every parent and carer not to take their children out of school for holidays during term time. In order to reach their full potential each pupil needs to attend school as regularly as possible.

I must thank my fellow governors for all their generous time and hard work throughout the academic year but my greatest thanks goes to Mr Williams and Mrs Waddington and all the staff for their enthusiasm, endeavour and hard work.

Mrs Edwina Gill
Chair of Governing Board

Note: 2019-2020 academic year, Governing Body members will again be present at the Spring parents evening so that parents/carers can discuss any issues or questions in relation to the role of the Governing Body and management of the school.

SULLY PRIMARY SCHOOL GOVERNORS' REPORT TO PARENTS
GOVERNORS' REPORT FOR THE ACADEMIC YEAR 2018/2019

Sully Primary School is an English-medium primary school located in the Vale of Glamorgan in the village of Sully, just outside the town of Penarth and close to the town of Barry.

The school is made up of 13 classes. Each cohort is made up of a maximum of 50 pupils. However, in recent years, these numbers have been exceeded in a few year groups due to a number of admission appeals.

Mrs Edwina Gill was elected Chair at the beginning of the year and Mr Mark Hobrough as Vice-Chair. The Full Governing Body met on eight occasions throughout the year along with the following sub-committees – Curriculum, Finance and General Purposes and Staffing.

A variety of issues were discussed at the Governing Body Meetings, including the curriculum strategies for the year. One of the major aims for the year focused upon the need to further develop pupils' independence, confidence and levels of resilience in preparation for the implementation of the New Curriculum.

There was no Annual General Meeting held this year as it is no longer a statutory obligation. A Governors Annual Report was made available for all stakeholders via our website.

Staff and Governing Body members are directly involved in developing and monitoring the School Improvement Plan (SIP) targets. Targets for the SIP are generated from a number of sources that feed into our self-evaluation process. This process includes reflection on standards and performance, identification of areas for development and the formulation of appropriate targets. The Curriculum Sub-committee focus on aspects of the SIP and assist the Headteacher in setting development targets in relation to data and other performance information related to the school.

Curriculum Committee 2018-2019

Members of the committee: Head teacher Mr Steve Williams, Mrs Edwina Gill, Mrs Fleur Riggs, Mr Jeremy Baker, Mr Wayne Ellis, Mrs Louise Barlow and Miss Karen Martin

The Committee meet to discuss the following Areas:

- Welsh Government School Core Data and National Test Results.
- Review of the School Improvement Plan 2018-19
- Curriculum policies and procedures
- Plans for the implementation of the New Curriculum
- Review and update of School Prospectus
- The monitor, evaluate and review cycle of events undertaken by the school.
- The results of Action Research Undertaken by teachers throughout 2018-19.

- Plans and work undertaken for the implementation of the New Curriculum in 2022.

Finance and General Purposes Committee 2018-19

Members of the Committee: Headteacher, Mr Steve Williams, Mr Mark Hobrough, Mrs Jean Bispham, Cllr Bob Penrose, Mrs Fleur Riggs, Mr Steve Oaten, and Mrs Andrea Waddington.

Members of the Committee reviewed the terms of reference at the beginning of the year and reviewed the following areas:

- The budget was monitored regularly.
- Support and guidance was given by members on matters relating to Sully School's finances.
- Where possible, outgoings were reduced as the budget remains challenging.
- A carry over of funds from the previous year, plus various grants received and staff changes assisted Governors in setting a positive budget for 2019/20.
- Sully School received additional funds because it was a Modern Foreign Languages Lead Practitioner School and a Welsh hub school for 2018-19. This work will not continue into 2019-20.
- The school continued to receive funds for work undertaken by two teachers who mentor newly qualified teachers in other schools and for the work undertaken by two staff members who have trained and assessed higher learning support assistants in other schools.
- The school also received funds for the Headteacher undertaking 'Challenge Advisor' work for the Central South Consortium.
- Matters relating to Sully School's Buildings and Grounds were discussed, making sure health and safety was a priority.
- An annual tree survey was undertaken, one tree was deemed dangerous and removed, all other trees had the necessary work undertaken to make them safe.
- Work was undertaken to repair a leak in pipework leading to and from the boiler.
- Work was undertaken to repair two outdoor shelters that were damaged in high winds. The cost of this work was covered by the school's insurance policy.
- Work was undertaken to repair the floor in the Year 4 Outdoor Classroom, the cost of this was covered by the school's insurance.
- The Vale Authority carried out refurbishments to the Key Stage 2 Boys and Girls Toilets and the Main Foundation Phase Toilets. These are now much improved and the pupils delighted with them.
- The PTA continued to support the school and provided funds to further support the implementation of the new curriculum and to develop outdoor learning.

Staffing Committee 2018-19

Members of the committee: Mr Steve Williams, Miss Catherine Chamberlain, Mrs Edwina Gill, Mrs Jocelyn Parkes and Ms Vicky Evans.

The committee met to discuss:

- Staff contracts.
- Forward staffing planning linking to financial restraints.
- Staff requests for change in contracts.
- The Headteacher's request to undertake a secondment as a 'Challenge Advisor' for the Central South Consortium.
- The progress of one member of staff's secondment to increase their knowledge and use of the Welsh Language at the University of Wales.

Head teacher's Performance Review Group 2018-19

The committee consists of Mrs Edwina Gill, Mr Mark Hobrough and Mrs Vicky Judd.

A number of statutory and non-statutory policies and procedures were discussed, ratified and agreed by the Governing Body this year.

The School Prospectus was amended this year to include up to date information regarding:

- Changes to staffing structure
- Updated governing body information
- Updated term dates
- Updated standards

Curriculum Details

Nursery, Reception, Year 1 & Year 2 aged children follow the Foundation Phase which is focused on 7 areas of learning.

- ☺ Creative Development
- ☺ Physical Development
- ☺ Knowledge and Understanding of the world
- ☺ Welsh Language Development
- ☺ Mathematical Development
- ☺ Language Literacy and Communication Skills
- ☺ Personal and Social Development, Well-Being and Cultural Diversity

Year 3, 4, 5 & 6 follow subjects studied in the Skills-based National Curriculum, which are: -

- ☺ English
- ☺ Mathematics
- ☺ Science
- ☺ Design and Technology
- ☺ History
- ☺ Geography
- ☺ Music
- ☺ Art
- ☺ Information Technology

- ☺ Physical Education
- ☺ Welsh (2nd Language)
- ☺ PSE (Personal & Social Education)

Curriculum Development

The Foundation Phase is taught to our 4-7 year olds. Children are taught in groups, individually or as a whole class.

Children from 7 – 11 follow the National Curriculum and they too are taught in groups, individually or as a whole class.

Work within classes is arranged to cater for the age and ability of the child. Every child works to his/her own level and is encouraged to achieve their potential. A large team of support staff assists this.

The language of the school is English. Welsh is taught as a national curriculum subject and as part of the Foundation Phase curriculum. Pupils are encouraged to converse in Welsh and incidental Welsh is used throughout the school. We work very closely with the Athrawon Bro.

Staff meet on a regular basis to review the curriculum and to appraise standards. Senior Leadership Team meetings, staff meetings and departmental meetings were held regularly throughout the year. Moderation meetings were also held regularly and these helped to ensure a consistent approach to the levelling of work according to National Curriculum and Foundation Phase Outcome levels. Read Write Inc continues to make a positive impact with reading and writing abilities, including spelling, improving consistently across the school.

During the 2018-19 academic year, the school began to plan for the introduction of the new curriculum which is due to be introduced in January 2020 and fully implemented by 2022. In preparation for this, staff have been placed in coordinator teams, which reflect the new AOLE's:

- Expressive arts.
- Health and well-being.
- Humanities (including RE which should remain compulsory to age 16).
- Languages, literacy and communication (including Welsh and modern foreign languages).
- Mathematics and numeracy.
- Science and technology

The school has also begun to effectively implement the DCF (Digital Competency Framework) which is a cross curricular responsibility, the aim being to equip our pupils with the digital skills needed to prosper in our increasingly online world.

Welsh Language

Welsh is taught as a second language and used incidentally during the school day across both the Foundation Phase and KS2. However, whilst there is no

provision for children to be taught exclusively through the medium of Welsh, staff take opportunities to utilise and develop pupils Welsh language skills within other subject areas.

During the 2018-19 academic year, the school was a Welsh language and Modern Foreign Language hub school for CSCJES, supporting schools across the consortium in developing moderation and oracy skills in Welsh and in implementing approaches for the teaching of Modern Foreign Languages. In Spring 2019 Sully Primary School was named as this year's winners of the Central South Consortium's Annual Cwiz Dwlw Darllen Book Quiz. This is a very prestigious prize and special thanks must go to the Year 6 boys and girls who represented our school and to Mrs Alison Morgan who expertly guided and coached them with their performance.

Additional Learning Needs

The school identifies pupils in need of extra support to enable them to progress effectively in line with the Additional Learning Needs Code of Practice. According to the level of pupil need, resources are allocated to provide extra support for pupils. Pupils who have statements of educational need, or who are at School Action Plus level, may receive additional support from a teaching assistant or teacher. Individual Development Plans are followed with these pupils and with all pupils on the ALN register.

The Additional Learning Needs Co-ordinator (ALNCO) was Mrs L. Sheldon; she ensured close liaison was established between parents, class teachers, support staff, the Educational Psychology Service and the Local Education Authority. This ensured that clearly defined educational plans provide the best possible education for children with special educational needs who attend Sully Primary School. Mrs L. Sheldon left the school at the end of the academic year and Mrs Claire Williams has since taken on the role of ALNco. Mrs Williams will continue to deliver the highest level of support

School staff have In-service Training in aspects of ALN and in the implementation of the Code of Practice, in order to update and enhance their expertise.

ALN support is a high priority at Sully Primary. Teaching Assistants help teachers provide the individual support that many of our pupils need. The school ALNCO liaises monthly with the Head Teacher.

During the academic year 2018/19 there were 33 (8.0%) children on the practice register.

Stage	Number of Pupils
School Action	28
School Action Plus	5
Statemented	0

Other Curriculum Areas

The last Estyn Inspection was carried out in 2014. The school was graded 'Good' in 8 out of the 10 areas. The school was awarded 'Good' for both current performance and the school's prospects for improvements. Following the Inspection the school was monitored by the Local Authority for the period of a year. The recommendations from the inspection were stringently addressed and the LA authority report at the end of this period was complimentary on our improvements. We continue to address these recommendations, which are reflected in our School Improvement Plans.

Music: The School Choir performed at the Sully Bridge Club Annual Christmas Lunch, at the School's summer fayre and in St John the Baptist Church Hall as part of the Harvest festival and Xmas Carol Service. Our sincere thanks to Mrs Melissa Parry, Mrs Alison Morgan and the Choir members.

ICT and Design: Our sincere thanks go to Mrs Alison Game who continues to work tirelessly on developing our school website and keeping its content up to date. All Key Stage 2 pupils effectively use our suite of Apple Mac computers. Foundation phase classrooms each have a bank of computers. The computers based in classrooms, Apple Mac ICT suite, classroom based iPads, pupil chrome books and teacher laptops are effective in supporting the digital competency framework, enabling ICT skills to be taught in a cross curricular, discrete and progressive manner.

Assemblies: Assemblies for Collective Worship are held daily. They are non-denominational and reflect the broadly Christian ethos of the school. The Reverend Jon Ormrod delivers regular assemblies throughout the year; these assemblies are much appreciated by both staff and pupils. The emphasis for assemblies is on the development of spiritual and moral values following the SEAL programme and our Values based approach to the curriculum. One assembly per week focuses on pupil achievement. Class/Pupil Assemblies are held as appropriate to celebrate project work or seasonal events. Sincere thanks to staff and children for the excellent quality of these assemblies.

Beach School: Beach school continued to be run for all classes during the spring and summer terms, taking advantage of our wonderful location.

ECO Council: The Eco council met regularly with Miss Cerian Price to discuss issues and promote the awareness of environment issues within our school and local community.

Sully Senedd: The Sully Senedd met regularly with two representatives from each class, Years 2 to 6. They met with teacher representatives (Mrs Laura Sheldon and Mrs Amanda Best) to discuss school issues both inside and outside the classroom and to support all areas of learning.

Healthy Schools Scheme: Sully PS has already achieved Phases 1, 2, 3, 4, 5 and 6 of the scheme and continues to promote healthy lifestyles in both an explicit and implicit way.

Staff Development /Continual Professional Development

In-service training of staff is essential to developments in Sully PS and keeping up to date with changes in the National Curriculum demands time, effort and commitment. All staff followed a substantial programme of in-service training. The Welsh Government decides on the number of Staff Training Days, which is normally five, but can be increased for certain initiatives.

Staff Training Days 2017-2018

Annual Safeguarding/Child Protection & Anti-Radicalisation Training	03/09/18
Great Learners – Will Ord	04/09/18
Dyslexia Friendly Classrooms, Learning with Autism, SIMs Training	18/01/19
Action Research Feedback	03/06/19
Wellbeing & Transition	24/07/19

Community Links

The school continues to maintain links within the community such as local businesses, social clubs and individual members of the public. Links with the police continue to be of a high priority. PC Emma Mudie attended the school on a regular basis to deliver awareness sessions for pupils. A large group of volunteers from within the community continue to attend the school on a regular basis in order to support reading and other activities for which we are very grateful.

The school has strong links with our local secondary school, Stanwell High, and takes part in all transition arrangements for our Year 6 pupils.

PTA

The school has an active PTA whose chief aims are:

- To further co-operation between home, school and the community;
- To engage in activities which support the school and advance the education of the pupils, by providing facilities not normally provided by the Local Authority.

The Parent Teacher Association continued to meet regularly and have an Annual General Meeting each September. The PTA organised successful social events and made substantial contributions to the school's resources. We are very grateful for all their hard work in raising considerable funds for the school. Mrs Reynolds and Mrs Best attended the meetings as the school representatives. Governors commend the dedication and enthusiasm of the PTA and express their thanks for the support provided which is of great benefit to the school. A special mention must be made to the Chair and Treasurer, Mr & Mrs Redford who

SULLY PRIMARY SCHOOL GOVERNORS' REPORT TO PARENTS

have dedicated a huge amount of their time over the past several years in effectively leading the PTA.

PTA Committee in 2018/2019 were:

Chair: Michaela Redford

Treasurer: James Redford

Secretary: Natalie Jones/Karen Fletcher

50/50 Club: Alana Johns

Details of gifts from PTA:

Thanks go to the PTA for donating items equating to £9,893.00.

Charity Fund Raising:

Sincere thanks go to staff members for organising these events and to parents and families for their kind donations:

Harvest (Food Bank)	177Kg of food
Children in Need	£651.02
Poppies (Royal British Legion)	£265.05
Marie Curie Daffodils	£38.35
Christingle	£54.15
NSPCC Dance-a-Thon	£1143.45

Partnership with Schools/Colleges:

Throughout the year Cache students from Cardiff and The Vale College and BA Ed and PGCE students from both Bath Spa and SEWTECT undertook placements in the school as part of their teaching/coaching experience. The training of students is mutually beneficial and new arrangements mean that the monitoring of their progress is largely left to the school. To help us in this respect several teachers have been trained as school mentors.

Links with secondary schools has continued to be developed. In order for pupil transfer between schools to be as smooth as possible, the following visits/meetings occurred:

- Sully School pupils visit Stanwell Comprehensive and undertake lessons.
- Headteacher visited Stanwell Comprehensive to discuss liaison issues.
- Cross Phase meetings were held between Year 6 teachers and Stanwell Teachers.
- Year 6 pupils and their parents attended an open evening at Stanwell Comprehensive.

Strong links with our cluster of schools continued throughout the year, with regular meetings taking place staff visiting each other's school. Good practice was shared and actions were put in place as a result of these visits.

Global citizenship continued to play an important part in our curriculum. Key Stage 2 pupils received lessons in Chinese culture and Mandarin from our Chinese Language teacher 'Jiankui Yang'. Children in Year 5 and 6 receive Italian tuition from an Italian language teacher on a weekly basis. Year 6 pupils visited schools in Portugal, Czech Republic and Romania as part of our Erasmus

Project on Digital Learning. International school links and modern foreign languages will continue to be a high priority as we continue to strive to afford pupils with an exciting, enriching, diverse curriculum.

Educational Visits:

A range of visits was undertaken including:

The Gate Theatre, Sully Church, Dow Corning, Cardiff Bay, Cearleon Roman Museum, Cardiff Bay, Techniquest, Mountain View Ranch, Cosmeston Park, Cardiff International Pool, Porthkerry Park, Local Beach, Cardiff Castle, St Fagans Museum, The Boathouse Sully, University Hospital of Wales, Churchill's War Rooms, Imperial War Museum, London, Cardiff Reformed Synagogue, Bristol Zoo. In May both our Year 6 classes visited the Abernant Centre and the children and staff thoroughly appreciated the opportunity to enjoy a variety of activities. The children experienced numerous outdoor activities including climbing, canoeing, kayaking and cycling.

Events and Opportunities included:

Autumn 2018

Individual and Family Photographs
Harvest Festival
Show Racism the Red Card
Shwmae Day
Marine Workshops – Plastics in the Oceans (Year 5 & 6)
Artist-in-Residence (Year 6)
Computer Scientist-in-Residence (Year 5)
Magistrates in Court Day (Year 6)
Anti-bullying Week
Book Fayre
Design to Smile Nurses (Foundation Phase)
Parent Open Afternoons
Parent Evenings
Reading Information Meeting for Parents
Maths Information Meeting for Parents
Healthy Relationship Workshops – Atal-y-Fro
PC Emma Workshops
Multi-Sports Event (Year 6)
Boys and Girls Football Tournament
Story Teller 'Daniel Morden (Year 3)
Nursery and Reception Nativity productions
Year 1 and 2 Christmas Concert
Key Stage 2 Christmas Concert
Key Stage 2 visit to Gate Theatre
Visiting theatre production for Foundation Phase pupils
Year 6 transition visit to Stanwell

Spring 2019

China Week

SULLY PRIMARY SCHOOL GOVERNORS' REPORT TO PARENTS

Choir 'Schools for Africa' Concert
Pupil visit to Havirov, Czech Republic
Pupil visit to Izmir, Turkey
Pupil visit to Moreni, Romania
Fire Brigade visit to Year 2 and Year 5
Year 6 Intergenerational 'Falls Project'
St David's Day Eisteddfod Celebrations
STEM week
Cycling proficiency for Year 6
Cwis Dwlw Darllen Competition

Summer 2019

Year 5 swimming lessons
Year 6 transition visit to Stanwell
Class Photographs
Health and Wellbeing Week
Modern Foreign Languages Week
Pupil visit to Targoviste, Romania
Pupil visit to Rio Maior, Portugal
Orchestra performance at Stanwell High
Techniquet 'Airmazing Show'
Rugby, Netball, Football, Tennis, Hockey tournaments
Year 6 Leaver's Concert
Nursery Sports Day
Reception Sports Day
Year 1 & 2 Sports Day
Key Stage 2 Sports Day

Links with our local church:

The Reverend Jon Ormrod undertook regular whole school assemblies. The School choir sang at their Harvest Festival, Mother's Day Celebration and Christmas Carol Service.

Links with multi-faith groups:

Children were able to celebrate the similarities and differences between major world religions within their R.E. schemes of work. Year 5 visited the Cardiff Reform Synagogue as part of their topic work.

Parental Links

Very well attended Parent Consultation evenings were held in October and March. Parents also received written Annual Reports in the summer term. Open afternoons were also held in October and March. These were extremely well attended and offered an opportunity for family members to sit and look through their children's books whilst taking time to talk to them about the studies they had been involved in. Parent Forum Meetings were held regularly throughout the year. Information meetings on how to support your child at home with Reading and Maths were held. Transition meetings were held for Nursery and Reception Pupils during the Summer Term.

School Prospectus – this is reviewed annually and is available on the school website: www.sullyschool.co.uk

The Governors stress the importance of maintaining close contacts with parents. The governors are grateful to several parents who are involved on a regular basis in classroom activities where they help to support teachers, and also to those who help on school visits and sporting events.

Parents are invited into school on special occasions throughout the year and the Governors are pleased to note that attendance at these special events is always excellent.

Parents attended a variety of PTA events. ParentPay email system was effectively utilised with a weekly newsletter being sent out to all parents.

The school 'twitter account' was very well supported and proves to be a useful tool in giving parents and the wider community a glimpse into life at Sully and as a effective vehicle in letting all parents know about last minute issues.

Physical Education

A variety of sporting activities took place in the school during the last academic year. The school has good sporting facilities with a large hall, large flat yard marked with a netball court and a school field used for athletics, rugby and soccer.

Swimming lessons for Year 5 children at Cardiff Bay International Pool led to the achievement of recognised swimming awards. All pupils undertake Physical Education within the context of the formal curriculum. Year 6 pupils undertook their Cycling Proficiency Training.

Many traditional team sports are played at the school with older pupils being encouraged to join football, rugby, cricket, hockey, tennis and netball teams. Most of the time allocated to these sports occurs after school or during lunchtimes when training and practice sessions are held on a regular basis. Competitive and friendly matches are arranged between schools regularly.

A School Sports Day is held each summer for both Infant and Junior pupils. Both are run on a fun 'all included' nature with the Key Stage 2 event being slightly more competitive. Pupils are awarded house points leading to an over-all House winner.

P.E. Achievements

We are very grateful for the time and enthusiasm of the staff involved.

Rugby: The Sully team participated in a number of TAG tournaments throughout the year, developing and applying the skills acquired in TAG rugby club sessions. During the summer term older children took part in a contact rugby festival held at St Joseph's RC Primary School.

Boys Football:

The team participated regularly in numerous football tournaments held throughout the year and ended the year on a high by winning the local 5 a-side

tournament and being put forward to represent the authority in the National 5 a-side tournament held in Newtown Mid Wales.

Girls Football:

The team were given the opportunity to play in a number of tournaments throughout the year and competed at high level whilst developing their individual skills.

Hockey:

We took two teams to a tournament held in Stanwell School. Both teams performed extremely well, with one team winning all their matches and the other team winning or drawing their matches until they finally got beaten by the other Sully team.

Netball:

Our netball squad trained with enthusiasm and successfully took part in the St Joseph's Annual tournament and the St Athan's tournament. The squad competed at a high level in both tournaments and demonstrated excellent attitudes and superb sportsmanship skills throughout.

Lacrosse:

We took two teams to the Annual Lacrosse tournament held at Stanwell High School. One team finished third overall and due to injury the other team was reduced to playing 'friendlies' as we couldn't field the number of girls required. Both teams performed excellently on the day and once again they were superb ambassadors for the school in their approach, attitude and behaviour.

Extra Curricular Activities

The benefits of extra-curricular provision are not confined to the most able or the most motivated; they provide access to, extend, enhance and enrich the in-school curriculum for children of all abilities. Extra-curricular activities are central to the ethos of Sully Primary School.

The Governors view the wide range of extra-curricular activities available as a very positive feature of life at Sully. Activities include: choir, gardening club, netball, cookery club, tag-rugby, football (girls and boys), tennis, hockey, science club, book club, drama club, recorder club, coding club. Very many pupils attend these activities throughout the year and Governors applaud the commitment of staff who willingly give of their free time to organise these events.

School Security

All boundaries are fenced and the Main Entrance and Reception area is equipped with a CCTV security system. The nursery and reception buildings have door access systems. All pedestrian gates are closed during the school day and locked for the majority of the time. All visitors to the school are directed

to the Main Entrance, required to sign in and out and to wear a visitor lanyard for the duration of their visit. Within the Foundation Phase area there is an inner fence, which allows access to Nursery during the school day without comprising the security of Reception children and the rest of the school. All staff and regular volunteers are DBS checked.

Health and Safety

The school is part of the Local Authority's Service Level Agreement, which hosts a designated health and safety officer. In line with mandatory obligations on employers, staff and governors:

- have a written policy statement;
- record the significant findings of risk assessment;
- send employees for relevant training;
- communicate emergency and evacuation procedures to pupils and staff;
- maintain records of injuries and first aid treatment;
- report notifiable accidents/incidents in the work place;
- review health and safety procedures on a regular basis

Health

The school nurse once again came to school at regular intervals throughout the school year.

Screening tests were carried out on the Reception aged children and their parents were sent health questionnaires.

The Healthy Eating in Schools (Nutritional Standards and Requirements) (Wales) Regulations 2013

The food and drink provided in our local school must meet [The Healthy Eating in Schools \(Nutritional Standards and Requirements\) \(Wales\) Regulations 2013](#) ('Regulations'). These Regulations are based of the previous Appetite for Life guidelines and form part of the wider [Healthy Eating in Schools \(Wales\) Measure 2009](#) ('Measure').

The Regulations set out **nutritional standards** for an average school lunch and **food and drink requirements** throughout the school day. The nutritional standards specify minimum or maximum values for energy and 13 nutrients and apply to an average school lunch calculated over each week of a menu cycle. The food and drink requirements describe the types of food and drink that must be provided, restricted and not permitted between breakfast and 6pm.

The regulations ensure that the food and drink served at Sully Primary School will be healthy and well balanced. Snack foods and drinks with little or no nutritional value will not be available to pupils. The school has an active School Nutrition Action Group (SNAG) where we and Vale Catering Services continually seek feedback from our pupils to ensure the foods that are offered are what the pupils like to eat with a healthy viewpoint.

Provision of Toilet Facilities

In the Foundation Phase there are four sets of toilets in total. There are toilets based in the nursery unit, reception unit, year 2/1 single terrapin and in the corridor next to the year 2 and year 1 annexe of the main building.

In Key Stage 2 there are two sets of toilets. One set is situated in the year 3 corridor and another is situated in the main building close to the year 5 and 6 classrooms. The school recognises that well-maintained toilet facilities, where learners feel comfortable and safe and have open access to throughout the school day, is essential for health, well-being and learning.

All toilets are cleaned daily as part of the daily cleaning routine undertaken out of school hours with provision for additional cleaning through the school day if necessary. Key Stage 2 toilets and the main Foundation Phase toilets were refurbished during the summer holiday period 2019 and are now of a much higher standard.

Pupil Admissions

The Local Education Authority handles admissions for both in-catchment and out-of-catchment applications for admission. Although the Welsh Government class size limit of thirty imposes a maximum intake of sixty pupils per year group, the school has been measured and the standard number currently stands at 50.

Finance

The budget allocated in 2018/2019 was £1,217,523.00, which included a carry forward from 2017/18 of £69,910.61.

The Financial Statement ending 31 March 2019, giving details of income and expenditure is included in Appendix B.

The school budget is overseen monthly by the Finance team at Vale of Glamorgan Council and is monitored by the Finance and General Purposes Committee. Spending is allocated with the priorities of the Standards Improvement Plan.

Target Setting

The Governing Body sets and monitors targets identified in the Standards Improvement Plan.

School Improvement Plan 2018 – 2019

As a result of the timings of pupil data release by the Welsh Government, the School Improvement Plan was aligned with the academic year. The primary targets agreed for the 2018-19 year were as follows:

Summary of School Improvement Plan 2018-19

Ensure that all pupils make appropriate progress over time in order to achieve or exceed targets set in mathematics.
Ensure pupils with specific challenges in numeracy and literacy make appropriate progress over time in order to meet or exceed targets.
Improve the quality of and standards in reading and handwriting across the school.

SULLY PRIMARY SCHOOL GOVERNORS' REPORT TO PARENTS

Improve attendance figures.
Further develop pupils' independence, confidence and levels of resilience.
Further improve quality of teaching of maths, reading and handwriting from good to excellent.
Ensure the curriculum continues to provide a broad and balanced curriculum through its enrichment afternoons programme and provides learning experiences across the school which stimulate and challenge the full range of pupils.
Ensure outdoor learning environments are stimulating and engaging places to learn productively.
Continue to embed effective relationships with parents to allow them to have a clearer understanding of their children's learning.
Continue to embed pupils understanding of equality, diversity, tolerance and respect and develop their core moral values through our continued efforts in relation to MFL and International School links and our approach towards implementing our Values Based Education
Further support the professional learning of all staff, increasing their professional knowledge understanding and skills relating to the teaching of mathematics, reading and handwriting.
Engage all staff in increasing their use of the outdoors in order to provide stimulating and high quality learning opportunities.

Standards

Pupil Targets

Detailed targets are formulated by staff and the Curriculum Sub-committee and then ratified by the Full Governing Body. The target action plans are currently being formulated in detail by a range of staff and all new targets for the coming year will be initiated from early Autumn Term 2018.

Additional Information

The numbers and organisation at the start of the new academic year (19/20) are as follows:

Nurs	Rec	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	TOTAL
								395
52	-	-	-	-	-	-	-	
-	43	-	-	-	-	-	-	
-	-	50	47	-	-	-	-	
-	-	-	-	51	50	-	-	
-	-	-	-	-	-	51	51	

Attendance Record Regulations

Regular and punctual attendance at school is very important. The school should be informed of any visits, such as dental appointments, prior to the absence. An explanation for other absences should be made by telephone or in writing on the first day.

Under the Education (Pupils Attendance Records) Regulations 1991 all schools must distinguish between authorised and unauthorised absences on their attendance registers. An authorised absence occurs when the school has been informed that a child has been unable to attend for the following reasons:

- a) Through sickness or any unavoidable cause
- b) To observe a religious holiday required by the religious body to which the parents belong
- c) When suitable transport has not been provided and the school is not within walking distance
- d) when the school has granted permission following the death of a close member of the child's family.

Any absence not covered by the above is considered to be an unauthorised absence. This includes children who arrive after 9.25 a.m. who, are deemed for the purposes of the register, to have an unauthorised absence. Another example of unauthorised absence is when a child misses the school bus. The statistics for the year 2018/2019 were as follows.

School Organisation

Number on roll: September 2018	377
Number admitted to Reception September 2018	49
Number leaving for Secondary school July 2019	50

School Attendance

We no longer have a specific Education Welfare Officer (EWO) attached to Sully Primary School, however, we are working within three programmes of support for attendance – we have control over all programmes operating within our school, generally, one is run exclusively by SPS (95-100%), one is operated by VoG (81 – 94%) and one is operated by the Educational Welfare Service (below 80%).

The summer term saw an increase in parental requests to take children out of school for holiday.

Termly attendance rates:

Term	Authorised Absence	Unauthorised Absence	Total Attendance
Autumn	2.3%	1.6%	96.2%
Spring	3.1%	0.9%	96.0%

SULLY PRIMARY SCHOOL GOVERNORS' REPORT TO PARENTS

Summer	2.1%	3.4%	95.1%
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Total attendance for 2018-19 = **95.7%** this was a slight improvement from the last two years
(2016-17 = **95.5%**, 2017-18 = **95.2%**)

Unfortunately we failed to reach our attendance target of **96.3%**

See appendix B for school comparative/ validation 2019 results.

See appendix C for School Revenue Summary 2018/19.

See appendix A for School Holiday Dates 2018/19.

See appendix D for School Holiday Dates 2019/20.

Appendix A

2018/19 Term Dates

Monday 3 September 2018, *Monday 22 July 2019 will be designated INSET days for **all** LEA Maintained Schools. The remaining three INSET days to be taken will be at the discretion of each individual school.

***It is intended that these INSET days will either be taken on Monday 22 July 2019 or at alternative times to be decided by individual schools following appropriate consultation with staff for example in the form of twilight sessions.**

All schools will be closed on **Monday 6 May 2019** for the May Day Bank Holiday.

Significant dates:

Christmas: Monday 25 December 2018

Good Friday: 19 April 2019

Easter Monday: 22 April 2019

May Bank Holidays: Monday 6 May 2019 and Monday 27 May 2019

Term	Begin	Half Term		End	No. of School Days
		Begin	End		
Autumn 2018	Monday 3 Sept 2018	Monday 29 Oct 2018	Friday 2 Nov 2018	Friday 21 Dec 2018	75
Spring 2019	Monday 7 Jan 2019	Monday 25 Feb 2019	Friday 1 Mar 2019	Friday 12 April 2019	65
Summer 2019	Monday 29 April 2019	Monday 27 May 2019	Friday 31 May 2019	*Monday 22 July 2019	55
				TOTAL	195

Appendix B

SULLY PRIMARY SCHOOL GOVERNORS' REPORT TO PARENTS

Summary of National Curriculum Assessment results of pupils in the school (2018) and nationally (2017) at the end of Key Stage 2 as a percentage of those eligible for assessment.

		N	D	NCO 1, 2, & 3	1	2	3	4	5	6+	4+
English	School	0	0	0	0	0	4	36	54	6	96
	National	0.1	0.4	-	0.4	1.4	6.2	46.4	43.0	1.7	91.1
Oracy	School	0	0	0	0	0	2	32	56	10	98
	National	0.1	0.4	-	0.4	1.1	6.2	45.4	44.0	2.0	91.4
Reading	School	0	0	0	0	0	6	50	38	6	94
	National	0.1	0.4	-	0.4	1.4	6.8	45.0	43.6	1.9	90.5
Writing	School	0	0	0	0	0	4	42	48	6	96
	National	0.1	0.4	-	0.5	1.8	10.3	49.9	35.2	1.4	86.6

Cymraeg	School	0	0	0	0	0	0	0	0	0	0
	National	0.1	0.1	-	0.3	1.1	6.8	50.1	39.7	1.8	91.6
Oracy	School	0	0	0	0	0	0	0	0	0	0
	National	0.1	0.1	-	0.3	0.9	6.3	48.7	41.6	2.0	92.3
Reading	School	0	0	0	0	0	0	0	0	0	0
	National	0.1	0.1	-	0.3	1.1	7.6	48.3	40.6	1.9	90.8
Writing	School	0	0	0	0	0	0	0	0	0	0
	National	0.1	0.1	-	0.4	1.7	11.0	53.1	32.3	1.3	86.8

Mathematics	School	0	0	0	0	0	4	38	54	4	96
	National	0.1	0.4	-	0.4	1.2	6.0	44.6	45.3	1.8	91.6

Science	School	0	0	0	0	0	2	42	56	0	98
	National	0.1	0.4	-	0.3	1.1	5.5	45.8	46.2	0.2	92.2

Core Subject Indicator	School	94
	National	89.5

D represents pupils who have been disapplied under sections 113 - 116 of the 2002 Education Act, or pupils for whom teachers were unable to provide an assessment.

N represents pupils not awarded a level for reasons other than disapplication. National Curriculum Outcomes 1, 2 and 3 describe achievements below level 1.

The general expectation is that the majority of 11 year olds will attain level 4.

The Core Subject Indicator represents the percentage of pupils achieving level 4 or above in English or Welsh (first language), mathematics and science in combination.

Appendix C

SULLY PRIMARY SCHOOL GOVERNORS' REPORT TO PARENTS

Vale of Glamorgan Council School Outturn Report 2018/19 Revenue Summary

Cost Centre:101261	Description:Sully Primary	Period Name:2018/P 12	Budget Name:VOG 18/19 RE
	Level3	Annual Budget	Total Actual
CUSTOMER RECEIPTS	CHARGE FOR SERVICE	-4,283.00	-17,622.55
	DONATIONS	0.00	-512.00
	RENTAL INCOME	0.00	-40.00
	SALE OF PRODUCTS	0.00	-64,502.54
	SECONDMENT INCOME	-29,268.00	-29,269.10
		-33,551.00	-111,946.19
EMPLOYEES	GRANT EMPLOYEES	145,928.00	148,043.76
	INDIRECT EMPLOYEES EXPS	0.00	0.00
	NON TEACHING EMPLOYEES	179,916.00	179,210.84
	OTHER DIRECT EMPLOYEES	1,626.00	-50.00
	SEG WEG EIG EMPLOYEES	0.00	0.00
	TEACHING EMPLOYEES	882,330.00	885,698.89
		1,209,800.00	1,212,903.49
GOVERNMENT GRANT	OTHER GOVERNMENT GRANTS	0.00	-4,650.00
	WG GRANTS	-245,924.00	-284,241.35
		-245,924.00	-288,891.35
INTERNAL RECHARGES EXPEND	INTERNAL RECHARGES EXPEND	99,133.00	163,527.07
		99,133.00	163,527.07
INTERNAL RECHARGES INCOME	INTERNAL RECHARGES INCOME	-14,575.00	-13,738.09
		-14,575.00	-13,738.09
INTRA DEPARTMENTAL RECHARGE	SEG WEG EIG INCOME	0.00	0.00
		0.00	0.00
OTHER GRANTS	INCOME FROM OTHER LAs/HAs	0.00	0.00
		0.00	0.00
PREMISES	CLEANING AND DOMESTIC SUPPLIES	29,680.00	30,499.27
	ENERGY	17,083.00	16,382.72
	GROUNDS MAINTENANCE	2,601.00	2,490.00
	RATES	16,834.00	16,833.50
	RENTS	0.00	0.00
	REPAIRS & MAINT OF BUILDING	23,148.00	17,413.76
	WATER SERVICES	2,497.00	2,291.15
		91,843.00	85,910.40
SUPPLIES AND SERVICES	CATERING	0.00	0.00
	COMMS AND COMPUTING	28,134.00	28,237.91
	EQUIP, FURNITURE & MATERIALS	44,329.00	56,119.57
	EXPENSES	0.00	0.00
	GRANTS & SUBSCRIPTIONS	0.00	1,496.20
	MISC EXPENSES	31,236.00	0.00
	PRINTING STATIONERY & OFFICE EXPS	5,202.00	4,550.15
	SEG WEG EIG SUPPLIES AND SERVICES	0.00	0.00
	SERVICES	792.00	1,138.46
		109,693.00	91,542.29
TRANSFER FROM SCHOOL INVESTMENTS	SCHOOL INVESTMENTS REV	0.00	0.00
		0.00	0.00
TRANSPORT	CAR ALLOWANCES	1,104.00	951.83
	DIRECT TRANSPORT COSTS	0.00	0.00
		1,104.00	951.83
		1,217,523.00	1,140,259.45

SULLY PRIMARY SCHOOL GOVERNORS' REPORT TO PARENTS

Vale of Glamorgan School Outturn Report 2018/19 Balance Sheet Summary

Cost Centre:910042	Description:Sully	Period Year:2018
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Balance Type	b/f Balance 1st April '18	In Year Movement 2018/19	c/f Balance 31st March '19
Schools Employees and misc balances	69910.61	7352.55	77,263.16
Schools Investment Balances	0	0	0.00
Schools Balances-Total Held	0	0	0.00
Total Balance	69910.61	7352.55	77,263.16

Appendix D

2019/20 Term Dates

Monday 2 September 2019 and *Monday 20 July 2020 will be designated INSET days for all LEA Maintained Schools. The remaining three INSET days to be taken, will be at the discretion of each individual school.

*It is intended that this INSET day will either be taken on Monday 20 July 2020 or at an alternative time to be decided by individual schools following appropriate consultation with staff for example in the form of twilight sessions.

All schools will be closed on Friday 8 May 2020 for the May Day Bank Holiday. Please note that this day has been moved from the original Monday 4 May to coincide with the 75th anniversary of VE Day.

Significant dates:

Christmas: |Wednesday 25 December 2019

Good Friday: 10 April 2020

Easter Monday: 13 April 2020

May Bank Holidays: Friday 8 May 2020 and Monday 25 May 2020

Term	Begin	Half Term		End	No. of School Days
		Begin	End		
Autumn 2019	Monday 2 Sept 2019	Monday 28 Oct 2019	Friday 1 Nov 2019	Friday 20 Dec 2019	75
Spring 2020	Monday 6 Jan 2020	Monday 17 Feb 2020	Friday 21 Feb 2020	Friday 3 April 2020	60
Summer 2020	Monday 20 April 2020	Monday 25 May 2020	Friday 29 May 2020	*Monday 20 July 2020	60
				TOTAL	195